



Location: Teams



Date: October 10, 2022



Time: 1:00-2:30pm

Meeting Minutes

I. Welcome CARS Housing Champions!

Always the second Monday of each month, 1:00 – 2:30pm Steering Committee to meet from 2:30-3pm. Anyone in this meeting is considered a “housing champion” or HC. If you know a lot of what we’re talking about, please keep coming! Difficult to keep the meeting purely basic OR very in-depth due to variety of experiences.

New Facilitators: Jennifer Alfredson is no longer leading the Housing Collaborative due to new position, she remains with BHD, but is no longer a part of the CARS Area. Taking over from CARS: previously assisting: Nicola Wolfe(nicola.wolfe@milwaukeecountywi.gov) and joining: John Moran (john.moran@milwaukeecountywi.gov).

If you are new to HC meeting and would like to be added to the Teams Channel to access resources and information we have compiled over the past few years, please email Nicola.

II. Announcements & Reminders

1. CARS Housing Policy. On the website: <https://county.milwaukee.gov/EN/DHHS/Provider-Portal/BHD-Providers> or through Policy Stat: [PolicyStat :: PolicyStat](#)
 - a. HC's should be very familiar with the policy. If you don't feel like an expert on this policy, please read it again.
 - b. The questionnaire at the bottom of the Housing Initiative has a questionnaire that IMPACT uses for CE. Questionnaire should be reviewed with individuals every time they move and at annual to help ensure safe, legal housing. Questionnaire is for your record, does not get submitted.
2. My Home Program Case Manager Change Form – All case managers and care coordinators need to be familiar with the My Home Program and update this form every time there is a change in the primary worker. It can be found on the website under: BHD Providers: My Home/CARS Collaboration.

NOTICE OF CASE MANAGER CHANGE

If a case manager is removed from a client's case and a new case manager is assigned, the original case manager should be responsible for notifying the My Home Housing Program Office that there has been a change.

Please complete this entire form and send it to: samara.mccall@milwaukeecountywi.gov

*In CCS, it is the CC who should be listed and receiving the annual renewal paperwork from My Home. The CC then would follow up with the Housing Specialist, if there is one, to ensure that the packet is completed and returned to the assigned My Home staff. If there are questions, please review the training video uploaded to the website.

III. Program Updates

1. Coordinated Entry updates – (Erika Olson, Program Manager at IMPACT 211) No updates provided this meeting.
Continue to reach out via calling IMPACT 211 (dial 2-1-1) or emailing the team at ceteam@impactinc.org. Individuals are placed in a housing queue, with documented length of time homeless and a documented disability.

Professional line (NOT for public/clients): 414-455-1760. Voice mails checked 8am-9pm Monday-Sunday.

2. Pathways update – (Kali Daugherty, Milwaukee Co. Housing Division)
Pathways is a Safe Haven program for individuals with extreme SUD/SPMI concerns who cannot typically handle regular housing situations.
 - Slower turnover—average length of stay is 6-8 months; maximum is 2 years
 - 19 men, 8 women
 - If staying at Pathways, Category 1 homeless status is maintained
 - 24-hour staff on-site, and 3 meals are provided each day
 - Individuals get their own bedroom and share a bathroom with one other resident
 - Waitlist is based on vulnerability, and when a spot is available, the case manager will be contacted. Case manager must be present for move-inCurrently at capacity, but can always email Kali for inquiries and referrals:
(kaleena.daugherty@milwaukeecountywi.gov)
3. Crisis Intervention Housing (CIH) update – (Kali Daugherty, Milwaukee Co. Housing Division)
Temporary location, set up similar to room & board. CIH is a shared space with 2 other adults, so individuals must be able maintain cleanliness in the space and be able to handle no staff onsite. Residents get their own bedroom but share living room, bathroom, kitchen, and common spaces. No waitlist, since individuals are required to have housing pending. No food is provided.
 - Individuals can stay at a CIH for 30-90 days while they are waiting for their other housing option to be ready
 - Must have a solid housing plan upcoming the next 30-90 days (found apartment, accepted apartment, but awaiting the apartment)
 - If staying at CIH, Category 1 homeless status is maintained.
 - Prioritized for those literally outdoors and those who can't go to traditional shelter. The case manager must be present for move in.For questions or referrals, email Kali: (kaleena.daugherty@milwaukeecountywi.gov) Tip: add consumers to any other eligible waitlists.
4. My Home update- (Jessica Shriver, Program Manager at Milwaukee Co. Housing Division)
My Home Change Form and CM/CC responsibilities discussed and indicated above in the Announcements and Reminders. Please reach out if you have case specific questions, again, general questions should be answered in the training video uploaded to the website.

ALL My Home cases MUST be staffed before any program can move forward with Discharge. If you have a Consumer you are looking to DC, either voluntarily or involuntarily, you MUST reach out to the assigned My Home staff and Jessica: (jessica.shriver@milwaukeecountywi.gov)

IV. CARS Substance Use Housing

Welcome to Admin Coordinator Christina Schultz. Christina will be joining us monthly to provide information and updates regarding CARS Substance Use Bridge Housing and any other resources for Consumers struggling with SUD.


1. Bridge Housing provides a safe, supportive and sober environment for single adults and/or families with children under the age of 18-years-old. Bridge Housing programs require consumers to be involved in treatment services as well, such as aftercare, outpatient or day treatment services, at minimum 1 hour per week. (A family is defined as a parent(s) having legal custody of or working with The Division of Milwaukee Child Protective Services to regain legal custody of their minor child(ren). It is required that there is at least one overnight stay per week with the child(ren).)

2. The anticipated length of stay in Bridge Housing is up to 90 days as consumers reintegrate in the community, consistent with the goals identified in their Recovery Plan of Care (RPOC). Length of stay will not be authorized beyond 90 days unless deemed appropriate by Milwaukee County Behavioral Health Division (BHD) – Community Access to Recovery Services (CARS). The house will have 24/7 staff supervision and be adequately furnished.
3. Additional Criteria: If the following criteria fits your Consumer's situation, please reach out to the Bridge Housing agency first to see if they have beds and if it is a good fit based on their rules and your Consumer's specific needs. Additionally, many of the currently contracted agencies are full and may/may not have a Wait List. Please do this before putting in a SARJ, initial approval will be for 30 days only.

Admission/Continued Stay Criteria	Denial Criteria
<ul style="list-style-type: none"> ✓ Milwaukee County Resident 18 years or older ✓ Presence of a substance use and/or co-occurring AODA and mental health disorder ✓ Engagement in formal AODA and/or co-occurring AODA and mental health treatment at time of admission or no later than 14-days after being admitted into housing ✓ Client needs housing and has no other alternative, safe options ✓ Client does not have an income however is working to obtain one* [applying for jobs, etc.] *Not including SSD/SSI as we know these are long-term solutions but not short-term options. If a client has not yet applied for SSI but are intending to, they should not count on that income to fund themselves as it is not likely that SSI would be approved in that short time ✓ Client recently obtained employment/income but has not gotten an initial check yet or has not had consistent hours to be able to afford self-paying (includes W2) ✓ Income below 100% (\$1,073/mo.) federal poverty level = initial 30-day authorization and future review for any additional time needed --- rare exceptions done on case-by-case basis ✓ Anything past 90 days is reviewed on a case-by-case basis for progress thus far denoted in SARJ [i.e. has the client been seeking employment/income, have other housing options been explored, has large sum of money owed (tickets, child support, etc.), etc.] ✓ Each SARJ has noted specific objectives that have been addressed [i.e. client has applied for Quad Graphics, client has had several job interviews, etc.] and a plan has been established ✓ SARJ's should note whether or not a client has applied for section 8/low-income housing ✓ If the client has been unable to find employment, the SARJ should discuss whether or not they have looked into community employment programs [Goodwill Training Program, Standards of Excellence, Palermos, WCS job training program etc.] 	<ul style="list-style-type: none"> ✓ Client has obtained an income and established a savings ✓ Income above 100% (\$1,073/mo.) federal poverty level = denied authorization/request. Client can engage in Bridge Housing on their own accord (self-pay) --- rare exceptions can be done on case-by-case basis ✓ Client has engaged in 90 days or more of county-funded bridge housing with no viable plan [can approve with note that this will be the final month]

*Additionally, the Consumer can not be in active withdrawal, if they are, they need to go to a detox first.

4. Agency Information shared via link:
<https://docs.google.com/spreadsheets/d/18OcTGZSG3WvKSmV0I9dWrMFBh6zHYQLmAQuzRaTj-DM/edit?usp=sharing>



Meta House has formal referral and screening process. Only available to women or women with children.

Our Safe Place does keep a Waitlist.

Project Heat does not keep a Waitlist, it is first come first served on any given day.

4th Dimension Sobriety usually has openings but is expensive if individuals are going/remaining under self-pay.

Samad's House is small and exclusive for women.

V. Challenging Situations

Thank You to Michelle Moorer & Krystal Grygera for sharing challenging situations they are experiencing and to all HCs who helped with ideas and resources.

VI. Next meeting: Monday, November 14th 1pm-2:30. Steering Committee stays on 2:30- 3pm.

https://forms.office.com/Pages/ResponsePage.aspx?id=9gEMq-UZKU6dq00D-CtkISfGZVW_z8xLmWGN5M-14xhUOTRUNTVaSDFWTFIYV09JNIFMWlpUUjg5TC4u

